

City Commission Policy 1000 - Safety Policy

DEPARTMENT: Human Resources

DATE ADOPTED: June 12, 1991

DATE OF LAST REVISION: January 22, 1997

1000.01 Authority: City Safety Policy was adopted by the City Commission on June 12, 1991.

1000.02 Scope and Applicability: This policy, and the procedures implemented by this policy, shall be applicable to all City employees, all City-owned facilities, and all City service delivery systems.

1000.03 Policy Statement: It is the policy of the City Commission to provide a work environment and an effective and efficient service delivery system which minimizes hazards, loss exposure, and liability exposure and provides for the safety and welfare of City employees and the general public.

1000.04 Procedures: All the appointed officials shall have the responsibility, within their scope of authority, to ensure for the implementation of the City Safety manual, which contains procedural guidelines providing for the administration and coordination of an organization-wide safety and loss prevention program.

1000.05 Administration: The City Manager, through the Human Resources Department, shall be responsible for administering, updating, and revising the City Safety Manual consistent with the then most current legal mandates, industrial standards and policy guidelines stated herein. Any substantive changes, addition, deletion, shall be reviewed and approved by all the appointed officials prior to implementation.

1000.06 Sunset Review: The City Safety manual shall be reviewed annually by the City Safety Committee, and subject to sunset review on January 22, 2002.

1000.07 Effective Date: January 22, 1997.